**Agenda**

Date Time: September 21st 2016, 13:00

Location: Fontys R1 which room has not been decided yet, we will inform you few days before the meeting.

Attendees: Li Li, Kalina Petrova, Jiaqi Ni, Mengchuan Liu, Wen Zhang, Jianfei Feng.

**Objective**

Discussion of the project plan.

**Schedule**

Project plan 20 minutes

**Roles/Responsibilities**

Organizer: Jiaqi Ni.

Facilitator: Kalina Petrova

Secretary: Jiefan Lin

Chairman: Jianfei Feng.